

# ISLAMIC DIVORCE/TALAQ CERTIFICATE APPLICATION FORM

## IMPORTANT NOTES

1. A payment of **£150** is required upon submission of this form.
2. IDs are also required: Acceptable forms of IDs include: Original Marriage Certificate, UK photo driving license, passport or official government issued photo ID. Please **NOTE** that it does **NOT** include NUS/Student card, Birth certificate or utility bills. Please bring the **original IDs** at the time of submitting the form. We will photocopy the IDs and return them to you the same day. Photocopies of the originals will **NOT** be accepted.
3. Your application will be processed and the necessary enquiries will be made. Upon approval, the applicant will be contacted to arrange Divorce/Talaq appointment. In cases where the application is rejected, the applicant will be notified and informed of the reasons of rejection.
4. Both the Petitioner and the Spouse may be required to attend an interview and advice session at LIC prior to the Divorce/ Talaq Certificate being issued. Once divorce is decided, both the Petitioner and the Spouse will need to be present to sign the Divorce/ Talaq Certificate.
5. Both Witnesses should be male, Muslim and over 18 years old (Section C).
6. Divorce/Talaq certificate application is accepted during administration hours (Mon-Sat from 12pm-7pm). Applicants must allow up to **2 weeks** for the application form to be processed. The timeframe of processing the application will start once the application is fully/correctly completed and all the required documentation is provided. Incomplete applications will cause further delays which may go beyond the two weeks.
7. Failure to respond to the centre's attempts of contacting you regarding your application will result in termination of your application, loss of your application fee and copies of supporting documents after 6 weeks of the date of submission.
8. For help with filling this form please contact **0208 690 5090** or **info@lewishamislamiccentre.com**
9. Please send the completed form to:

**Admin Office  
Lewisham Islamic Centre  
363-365 Lewisham High Street  
London  
SE13 6NZ**

**PLEASE FILL IN THE FORM USING CAPITAL/BLOCK LETTERS**

**Section A: PETITIONER'S DETAILS (THE APPLICANT WHICH CAN BE HUSBAND OR WIFE)**

1. Surname:   
Forenames:   
2. Address:   
Town:  County:   
Post Code:  Country:   
Phone:   
Email:

3. Date of birth: \_\_/\_\_/\_\_\_\_ Nationality:  Proof of ID: \_\_\_\_\_

**4. Islamic Marriage Certificate (Nikah) Details:**

Place of Nikah:  Date of Nikah: \_\_/\_\_/\_\_\_\_

**Certificate Number:** \_\_\_\_\_ **(Original Marriage Certificate required)**

**5. Which divorce is this?**

First ☐ Second ☐ Third ☐

**Section B: SPOUSE'S DETAILS (HUSBAND OR WIFE)**

1. Surname:   
Forenames:   
2. Address:   
Town:  County:   
Post Code:  Country:   
Phone:   
Email:

3. Date of birth: \_\_/\_\_/\_\_\_\_ Nationality:  Proof of ID: \_\_\_\_\_

### Section C: 1<sup>st</sup> WITNESS

**Note: Both Witnesses must be adult male Muslims & Over 18 years old.**

1. Surname:   
Forenames:   
2. Address:   
Town:  County:   
Post Code:  Country:   
Phone:  Nationality:   
Email:

(1<sup>st</sup> Witness) Sign: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### Section C: 2<sup>nd</sup> WITNESS:

Forenames:   
2. Address:   
Town:  County:   
Post Code:  Country:   
Phone:  Nationality:   
Email:

(2<sup>nd</sup> Witness) Sign: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### Section D: Preferred day:

The following Divorce/Talaq appointment slots are available within the week subject to Imams' availability; please tick your preferred slot:

Monday ☐ Tuesday ☐ Wednesday ☐ Friday ☐ Saturday ☐

### Checklist: Please TICK as appropriate

- ☐ I have read and understood the application notes prior to filling the form.
- ☐ To the best of my knowledge I have filled this form accurately.
- ☐ I have affixed the required documents (such as an original Marriage Certificate, proof of ID).
- ☐ I can confirm that both Witnesses will be present during Divorce/Talaq appointment.

By signing this Divorce application form both the Petitioner & Spouse have mutually consented to the divorce without compulsion. Lewisham Islamic Centre reserves the right to withdraw or refuse any application if it feels necessary.

**Data protection:** In accordance with the General Data Protection Regulation, data collected will be used exclusively for the purpose of producing your divorce certificate and conducting your divorce. LIC will treat your information with utmost respect and will not share or sell your data.

By signing below, you understand that Lewisham Islamic Centre has a legitimate interest to collect and process your personal data in order to meet statutory requirements. Furthermore, you agree that Lewisham Islamic Centre may process your information for the purpose of which it was intended for in accordance with our privacy notice. For further details please refer to our privacy notice on our website, under Documents.

**(Petitioner) Sign:** \_\_\_\_\_

**Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**(Spouse) Sign:** \_\_\_\_\_

**Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Office use only:**

Date form received: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Date form processed: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Form received by: \_\_\_\_\_

Form processed by: \_\_\_\_\_

☐ IDs checked and photocopied

☐ Payment received

☐ Form Rejected

☐ Form Approved

**If approved: Name of LIC Imam:** \_\_\_\_\_ **Sign:** \_\_\_\_\_

**Date of approval:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Divorce/Talaq Certificate number:** \_\_\_\_

**Reason(s) if rejected:** \_\_\_\_\_

**Notes:** \_\_\_\_\_