

Lewisham Islamic Centre

Health and Safety Policy

Version: 2.0

Policy owner: Lewisham Islamic Centre

Date of approval: 09/02/19

Effective from: 09/02/19

Next review: 01/06/20

Revision history

Version	Date	Description of Revision	Version	Date	Description of Revision
1.0	09/02/19	Policy finalized			
2.0	01/06/19	Added; safeguarding & security section, amended responsibility of name actions/arrangements			

The latest version of this policy will always be on the intranet.

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Health and Safety Policy

Policy Statement

The health and safety of all the people who work at **Lewisham Islamic Centre** is of fundamental importance and our aim is to provide a safe, secure and pleasant working environment.

The Board of Trustees takes the overall and final responsibility for the health and safety of all members of staff.

The **Management** including supervisors will implement this Health and Safety Policy on a day-to-day basis and will ensure that all staff are aware of the details contained within the policy.

Staff are responsible for exercising due care with respect to themselves and others by following the policy as set out below.

Health and safety will be managed by:

- Controlling the health and safety risks at work.
- Involving employees on health and safety issues that affect them.
- Making sure that where employees work, and any equipment they use, is safe.
- Making sure that dangerous substances are stored and used safely.
- Making sure employees, especially new employees, have relevant information and training on health and safety.
- Making sure employees can do their jobs and are properly trained.
- Trying to stop accidents and work-related problems.
- Regularly checking that working conditions are safe and healthy

This policy is in accordance with the Management of Health and Safety Regulations 1999. (Please check if this regulation is still in place)

Policy Review

The Management will report to the Board of Trustees on health and safety issues and this Health, Safety and Welfare Policy will be reviewed at least once every two years or at the request of the Trustees. Additionally, this Policy will be further reviewed should there be any substantive change to existing Health and Safety legislation.

Signed: _____ **Print:** _____

Date: _____

Review Date: _____